

Greyfriars Ministries Limited

Health and Safety Policy

EYFS: 3.25, 3.28, 3.29, 3.30, 3.44, 3.45, 3.46,
3.47, 3.50, 3.51, 3.54, 3.55, 3.56, 3.57, 3.63,
3.64, 3.65, 3.66

Our nursery promotes a healthy lifestyle and a high standard of safety and hygiene in its day to day work with children and adults. This is achieved in the following ways:

Outdoor Play

Children will have the opportunity to play outside throughout the year in the nursery's own outside play area and on local outings.

Information Sources

Parents will have the opportunity to discuss health issues with nursery staff and will have access to information available to the nursery. The nursery will maintain links with health visitors and gather health information and advice from the local health authority information services and/ or other health agencies.

Clearing and Cleaning

Any spills of blood, vomit or excrement wiped up and flushed away down the toilet. Plastic gloves always used when cleaning up spills of body fluids. Floors and other affected surfaces disinfected using antibacterial spray or bleach diluted according to the manufacturer's instructions. Fabrics contaminated with body fluids thoroughly washed in hot water or sealed in a bag for parents to take home.

Spare laundered pants and other clothing available in case of accidents, and polythene bags available in which to wrap soiled garments.

All surfaces cleaned daily with an appropriate cleaner

Risk Assessment

The nursery will take all reasonable steps to ensure that hazards to the children, staff team and any visitors are kept to a minimum. Safety checks will be carried out daily inside and out.

Risk assessments will be carried out to identify aspects of the environment that need to be checked on a regular basis. Records will be kept of these aspects, including when they should be checked and by whom. All equipment is checked daily and anything that is deemed hazardous will be removed and either repaired or disposed of.

All risk assessments will be reviewed regularly – at least once a year.

The nursery manager will be aware of the requirements of Health and Safety legislation and will relay this to the nursery team.

All risk assessments will be kept together in the risk assessment folder.

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Smoking

The nursery and grounds are a smoke-free environment.

Alcohol/Other Substances

When working in the nursery staff must not be under the influence of alcohol or any other substance which may affect their ability to carry out their role.

Those taking medication which they believe may affect their ability to carry out their role must seek medical advice and only work if their GP confirms it is safe to do so.

Environment

- Low-level glass is safety glass, marked to British Standards.
- Outdoor space is securely fenced.
- Public space used for outdoor play will be checked for litter and other dangers.
- Heaters/electric points/wires and leads will be adequately guarded.
- Large equipment will be erected with care and checked regularly.
- Equipment offered to children will be developmentally appropriate, recognising that materials suitable for an older child may pose a risk to younger/less mature children.
- Internal safety gates/barriers will be used as necessary.
- All dangerous materials, including medicines and cleaning materials, will be stored out of reach of children.

Supervision

- All children will be supervised by adults at all times and will always be within sight or sound of an adult.
- All cooking activities will be carried out in the rooms provided. Children will never be allowed into the kitchen area.
- If a small group goes out, there will be sufficient adults to maintain appropriate ratios for staff and children remaining on the premises.
- Whenever children are on the premises at least two adults will be present.
- Children who are sleeping will not be left unattended.

Adult Safety

- All adults in the group, both staff and visitors, will be aware of and respect the group's safety policies.
- Adults in the group will have access to training on manual handling.
- If adults need to reach up for stored equipment, they will be provided with something safe to stand on. Heavy materials will not be stored above head height.
- Adults will not be required to be in the building alone, or to leave alone after dark.

Management

- The accident and risk assessments records will be reviewed monthly as part of the monitoring process.
- Hot drinks are not permitted where children are present.

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- There will be adequate systems and equipment for the detection and control of fire.
- Fire doors will never be obstructed and fire exits will be easily identifiable.
- Fire drills will be held every term.
- Fire extinguishers will be checked annually by qualified fire technicians and staff will know how to use them.
- A record will be kept of any checks by the Fire Safety Officer and also of fire drills and servicing of fire safety equipment. Any recommendations by the Fire Safety Officer will be carried out.

Special Considerations

Some areas and activities pose particular hazards. All staff will be aware of these:

- Children playing with or near water will be continuously supervised.
- There will be safe surfaces beneath and around all climbing equipment and such activities will be appropriately supervised.
- Access to dangerous areas such as stairways will be physically restricted and closely supervised.
- Systems will be in place to ensure that children are not at risk from swinging doors.

Nappy Changing

1. Ensure the child is securely placed on the changing area. Children are never to be left unattended on the nappy mat
2. Make sure all items needed to hand
3. You must wear disposable gloves
4. After changing the child, ensure gloves, wipes and nappies (folded) are disposed of in the nappy bin. Gloves must be changed before changing another child
5. Spray the mat with disinfectant and wipe over
6. Staff must wash their hands after changing nappies
7. Ensure the bins are emptied every evening and as needed in between

Please note; nappy changing is an appropriate time to ensure children's noses, faces and clothes are clean and dry.

Toileting

1. Although independence is encouraged assistance should be given as necessary
2. Children must wash their hands with soap after visiting the toilet
3. Staff must regularly check that the toilets are flushed after use and floors are clean and dry
4. Any accidents will be dealt with in a sympathetic manner

Sun care

The damaging effects of exposure to the sun on young skin have recently been well documented. The nursery will do everything we can, working in partnership with you, to ensure that your child is protected.

The nursery uses Nivea Sun Moisturising Sun Spray Very High SPF 50.

If your child is allergic in any way to this brand, we request that you provide suitable sunscreen, minimum SPF of 30, for the nursery, with the child's name and date of opening clearly marked on it.

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Please provide sun hats, preferably legionnaires style to protect the neck. The nursery will also require parents to sign a form giving me permission to apply the sun cream that you have provided.

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| Policy last review date | 01/11/17 |
| Approved by | Bethan Owen |
| Next review due date | 01/11/18 |